



# NORTHWEST FLORIDA STATE COLLEGE

## Memo

To: Board of Trustees  
From: Dr. Cristie Kedroski, Interim President  
Date: September 17, 2024  
Re: Fund Balance and Carry-Forward Spending Plan

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Florida Statutes section 1013.841 requires each Florida College System institution with a final full-time equivalent (FTE) student count of less than 15,000 for the prior year to maintain a minimum carry forward balance of at least five percent of its state operating budget (unrestricted funds). If the College fails to maintain a five percent balance, the president must report that to the State Board of Education. Likewise, if the College retains a state operating fund carry forward balance in excess of the five percent minimum, the College must submit a spending plan for its excess carry forward balance. This plan must be submitted to the Board of Trustees for review and approval by September 30 annually, prior to submission to the State Board of Education.

The College ended FY2022-2023 with a fund balance of 29.96%. The attached plan dedicates the amount over 5% (\$11,777,275) to be set aside and used to float (fund) expenses associated with the College's grants and PECO funded projects. The College typically floats 90-120 days in grant- or PECO-related expenditures before it receives grant or PECO reimbursements. During the construction process (e.g., Nursing renovation and Public Safety renovation), these expenses can accumulate to as much as \$8 million at any given time.

### RECOMMENDATION:

The Board of Trustees approves the FY2023-2024 Carry Forward Spending Plan, as presented.